
Lenora Fitch

123 Your Street
Your City, ST 12345
(123) 456-7890
no_reply@example.com

EXPERIENCE

Paul's Pizza Pie, East Syracuse, NY - *Delivery Driver*

August 2018 - Present

- Exceptional customer service skills
- Excellent communication abilities
- Time management capabilities

YMCA, Baldwinsville, NY - *Lifeguard*

May 2016 - August 2018

- Up to date CPR Training
- Ability to supervise crowds

Henninger High School Key Club, Syracuse, NY - *Volunteer*

October 2014 - May 2018

- Aided at local soup kitchen on weekends
- Helped with reading sessions for children at the local library

Neighborhood Babysitter, Syracuse, NY - *Babysitter*

September 2015 - May 2016

- Ensured a safe environment, prepared and gave meals, bathed and dressed children

EDUCATION

Onondaga Community College, Syracuse, NY - *A.A.S. Early Childhood*

September 2018 - Present

Henninger High School, Syracuse, NY - *High School Diploma*

September 2014 - May 2018

SKILLS/CERTIFICATIONS

Time management, proficient at Microsoft Office Programs, note taking, customer service, Driver's License, CPR Training

EXTRA CURRICULAR/HOBBIES

Book Club, Syracuse, NY - *Attendee*

January 2015 - Present

- Year-round monthly meetings to discuss books that are selected by voting

Henninger High School Varsity Basketball, Syracuse, NY - *Point Guard*

November 2017 - February 2018

- Attended practice throughout the season regularly and on time
- Participated in team building exercises to boost morale and develop a better working relationship with teammates

REFERENCES

Mr. Karim Kadmiri - *YMCA, Baldwinsville Supervisor*

(123) 456-7890, 123 Their Street, Their City, ST 12345

Mr. Dave Harris - *Henninger High School Varsity Basketball Coach*

(123) 456-7890, 123 Their Street, Their City, ST 12345

Mr. John Mannion - *Henninger High School English Teacher*

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