Crew Leader

Position Release: April 2022

Onondaga Earth Corps:

The Onondaga Earth Corps (OEC) is a youth development and conservation corps program focusing on community and environmental stewardship in the Greater Syracuse Metropolitan Area. OEC enrolls youth and young adults, ages 15 to 25, in “learn to earn” positions to educate the community about the benefits of environmental stewardship through completing environmental and neighborhood improvement projects. OEC has a strong experiential learning and service component, and often completes projects or arranges volunteer service within the community.

Position Overview:

The Crew Leader is a field position that directly supervises a small crew of program participants and is key to OEC’s community based tree planting, green infrastructure, and natural areas restoration programs’ success. The Crew Leader will lead and work with youth and young adult crewmembers (ages 15-25) responsible for community outreach, identifying planting sites, tree planting, watering and caring for trees, natural areas management, and maintenance of green infrastructure installations. The crew members are recruited as part of a larger team that works on multiple OEC projects (see Crew Member position for details). The position is multifaceted and demanding, but with opportunities for rewarding achievements, and valuable professional and career growth.

Successful candidates will demonstrate high standards, attention to detail, compassion, excellent judgment, and the desire to devote themselves to youth development/mentorship and environmental conservation. The Crew Leader position requires both supervisory and technical aptitude in urban forestry or a similar field, a high level of comfort with diverse collaborators and youth, and the ability to work in the outdoors comfortably. This is a staff position therefore the candidate must demonstrate high level leadership skills, professionalism and ability to resolve problems in an efficient but respectful manner.

[Crew Leader Application]
Crew Leader Duties and Responsibilities:

- Lead implementation of daily assignments for your crew of youth (size of crew will vary by project and time of year).
- Enforce all OEC policies on the work site, including labor law requirements for breaks and safety.
- Conduct morning safety stretches and safety talks.
- Conduct weekly tailgate talks relevant to work type and location.
- Work with Crew Supervisors and Program Coordinators to create an empowering working and learning environment for crewmembers.
- Perform heavy manual labor for extended periods of time and under adverse weather conditions alongside crew.
- Teach and/or present project information to elementary through college students as well as community organizations and the general public.
- Monitor, manage, and promote the crew’s and one's own physical and emotional safety on and off the work site.
- Train and motivate a crew of young adults to efficiently complete crew projects in the city right of ways, city parks, medians and neighborhoods throughout the Greater Syracuse Area.
- Manage crewmember clock-in/out and accurate timesheets.
- Complete professional documentation of daily work logs, corps member evaluations, incident reports, project photographs, etc.
- Transport crew and tools safely in OEC’s passenger van and/or pickup trucks.
- Provide mentorship to young adults and youth.
- Promote individual corps member development and leadership skills
- Represent Onondaga Earth Corps in meetings, conferences and community events.
- Position requires occasional evening and weekend work due to community events and programmatic considerations.
Qualifications:

- 1-3 years of experience supervising work crews or groups of youth.
- Leadership experience, preferably with diverse young adults, required.
- Previous Conservation or Youth Corps experience preferred.
- Familiarity with basic conservation skills including tool use and maintenance, plant identification, familiarity with workflow specific to work sites, and invasive species removal and general landscaping.
- 1-3 years of urban forestry, green infrastructure, conservation, construction or landscaping experience preferred.
- Physically fit and able to work long days in adverse conditions.
- Good driving record (insurable) and current driver’s license.
- Good sense of direction and map reading.
- Ability to safely drive a pickup truck and/or a 12 passenger van with a 12-16' trailer.
- High School Diploma or GED/HSE required. Relevant college coursework or degree preferred.
- Current First Aid or higher and CPR certification preferred.
- OSHA Certification (OSHA 10 required, OSHA 30 preferred)
- Sense of humor, spirit of adventure, and desire to make a positive difference.
- Background check must be completed as the position requires working with youth.

Position Summary

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<thead>
<tr>
<th>Position Title</th>
<th>Conservation Corps Crew Leader</th>
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<tbody>
<tr>
<td>Status</td>
<td>Field-based, Temporary, Seasonal, Part-time [30-35 hours/week]</td>
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<tr>
<td>Deadline</td>
<td>Submit documentation May 31, 2022</td>
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<td>Start Date</td>
<td>Between June 1 - June 21, 2022</td>
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<td>Interviews</td>
<td>Ongoing</td>
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<td>Compensation</td>
<td>Hourly wage commensurate with experience</td>
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To Apply

Please submit (1) a resume, (2) a cover letter, and (3) a completed Program/Employment Application (online at www.onondagaearthcorps.org or at the following:

USPS mail, or drop off in person in submission box located at:
Onondaga Earth Corps
100 New St, Rm 239
Syracuse, NY 13202

[ Crew Leader Application]