

# Onondaga Earth Corps, Inc.



## PROGRAM POSITION

Youth Crew Member (ages 15 to 18)

## ABOUT US

Onondaga Earth Corps and the Youth Conservation Corps Model:

The Onondaga Earth Corps (OEC) is a youth development program focusing on community and environmental stewardship in Syracuse, NY. Similar to other Youth Conservation Corps across the country, OEC hires youth and young adults, ages 15 to 25, to educate the community about the benefits of environmental stewardship through completing environmental and neighborhood improvement projects.

## POSITION SUMMARY

Seasonal, Part time; Spring or Fall: 11 hours per week after school and weekends; Summer: 24 hours per week (Monday - Thursday 9:00AM - 3:30PM and occasional weekends)

Deadline: 03/17/2025 (Or until positions are filled)

Start Date: 4/14/2025

Interview Date: TBD

Compensation: \$15.50/Hour

## POSITION OVERVIEW

Our crews work on a variety of projects including public outreach, education development, neighborhood demonstration projects, tree planting programs, and maintenance. Participants will be provided with basic training in environmental and community development work. Public presentations and creation of materials, such as PowerPoints, videos, brochures, etc., are requirements, in addition to daily work outdoors in gardens and landscaping settings.

The Youth Crew's primary responsibilities are to conduct air quality research, engage the community, and aid in invasive species removal. Crew members will meet periodically with their program coordinator to ensure continued success in completing high school and to identify additional resources for participant's personal and professional growth. Crew member performance will be evaluated at the end of each season. Members may re-apply to continue across seasons.

Spring, Summer, and Fall schedules will vary. Saturdays will be scheduled regularly. Sundays may be scheduled as well. Spring and Fall schedules will include after school sessions.

## CREW MEMBER WORK AND RESPONSIBILITIES

- Maintain a professional and respectful demeanor at all times.
- Actively participate in training focused on professional and technical skills of OEC's tree planting, green infrastructure, and natural areas programs, which includes community outreach, environmental education, and leadership.
- Ability to listen, understand, and carry out verbal and written instructions.
- Ability and willingness to learn and apply new work skills, including public presentation skills.

[Youth Position Description]

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490 W Onondaga St. | Syracuse NY, 13202

- Work well with other corps members, staff, OEC partners, and the public.
- Must be able to perform heavy manual labor for extended periods of time and under adverse weather conditions.
- Adhere to OEC standards and follow OEC safety protocols at all times.
- Report punctually to worksites as assigned.
- Support fellow corps members' personal development.

## QUALIFICATIONS

- Youth ages 15 to 18, still in school.
- Sense of responsibility, integrity, and ability to embrace diverse work environments.
- Willingness and ability to work outdoors in a physical job that will include walking, lifting, bending, and teamwork.
- Actively working towards a High School diploma, GED, High School Equivalent, or willingness to enroll in continuing education.
- Sense of humor, spirit of adventure, and desire to make a positive difference in our community.

## EXPECTATIONS

- Maintain a professional and respectful demeanor at all times, including a ready-to-work attitude at the start of day.
- Be able to report punctually to worksites as assigned.
- Support fellow corps members' personal development.
- Attend and engage in personal development and associated activities. Individuals will assess and pursue their goals with guidance and support from OEC. Program participants are expected to attend weekly sessions. Failure to perform in the personal development program may lead to suspension from field work.
- Dress appropriately for outdoor work.
- Follow rules and regulations of the OEC program, including a bully free, drug free and weapons free workplace at all times.

## APPLICATION PROCESS

Please submit (1) a resume, (2) a cover letter, and (3) a completed Program/Employment Application found online at

[www.onondagaeearthcorps.org/jobs](http://www.onondagaeearthcorps.org/jobs)

Guidance and materials can be found on our website at [www.onondagaeearthcorps.org/jobs](http://www.onondagaeearthcorps.org/jobs)

Send or drop off application materials to:  
Onondaga Earth Corps, Inc.  
490 W Onondaga St.  
Syracuse, NY 13202

